


CABINET FORWARD WORK PLAN

1 FEBRUARY 2025 TO 31 MAY 2025

Published on 6 January 2025
Republished 28 January 2025

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
- exceeds £4million including any optional extension period; or
- involves the transfer of 50 or more employees in or out of the council; or
- relates to a matter which is commercially, politically or strategically sensitive.

7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Cllr Richard Clewer	Leader of the Council and Cabinet Member responsible for Military-Civilian integration, Health & Wellbeing, Economic Development, Heritage, Arts and Tourism
Cllr Laura Mayes	Deputy Leader of the Council and Cabinet Member responsible for Children’s Services, Education and Skills
Cllr Ian Blair-Pilling	Cabinet Member responsible for Public Health, Communities, Leisure and Libraries
Cllr Nick Botterill	Cabinet Member responsible for Finance, Development Management, Strategic Planning
Cllr Ashley O’Neill	Cabinet Member responsible for Governance, IT, Broadband, Licensing and Staffing
Cllr Nick Holder	Cabinet Member responsible for Highways, Street Scene and Flooding
Cllr Jane Davies	Cabinet Member responsible for Adult Social Care, SEND and Inclusion
Cllr Phil Alford	Cabinet Member responsible for Housing
Cllr Dominic Muns	Cabinet Member responsible for Waste and Environment
Cllr Tamara Reay	Cabinet Member responsible for Transport and Assets

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to committee@wiltshire.gov.uk by 12.00 noon three clear working days before the meeting. Please contact Democratic Services on 01225 718221 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
February 2025						
4 Feb 2025 Wiltshire Council Budget 2025/2026 and MTFS Update 2025/26-2027/28	Non-Key To recommend a budget to Full Council	All Councillors Statutory consultation with businesses		Cllr Nick Botterill nick.botterill@wiltshire.gov.uk	Lizzie Watkin lizzie.watkin@wiltshire.gov.uk Tel: 01225 713056 Lizze Watkin (Corporate Director - Resources)	Open
4 Feb 2025 Financial Year 2024/25 - Quarter Three Revenue Budget Monitoring	Non-Key Quarterly Revenue Budget Monitoring report for financial year 2024/25	Internal		Cllr Nick Botterill nick.botterill@wiltshire.gov.uk	Lizzie Watkin lizzie.watkin@wiltshire.gov.uk Tel: 01225 713056 Lizze Watkin (Corporate Director - Resources)	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>4 Feb 2025 Financial Year 2024/25 - Quarter Three Capital Budget Monitoring</p>	<p>Non-Key Quarterly Capital Budget Monitoring report for financial year 2024/25</p>	<p>Internal</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Lizzie Watkin lizzie.watkin@wiltshire.gov.uk Tel: 01225 713056</p> <p>Lizze Watkin (Corporate Director - Resources)</p>	<p>Open</p>
<p>4 Feb 2025 Treasury Management Strategy Statement 2025/26</p>	<p>Non-Key Treasury Management Strategy Statement for the financial year 2025/26, that sets the framework for all Treasury Management investment and borrowing activity for the coming year</p>	<p>None</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Lizzie Watkin lizzie.watkin@wiltshire.gov.uk Tel: 01225 713056</p> <p>Lizze Watkin (Corporate Director - Resources)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>4 Feb 2025 Performance and Risk Report 2024/25 Quarter Three</p>	<p>Non-Key Quarterly report to Cabinet on the corporate performance scorecard and the strategic risk summary.</p>	<p>Overview and Scrutiny are invited to review the report on 13/02/2025.</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Martin Nicholls martin.nicholls@wiltshire.gov.uk Perry Holmes</p>	<p>Open</p>
<p>4 Feb 2025 Housing Revenue Account (HRA) Budget Setting 2025/26 including Dwelling Rent Setting 2025/26 and 30-Year Business Plan Review</p>	<p>Non-Key To update Members on the budget and planning for the HRA 2025/26 and beyond.</p>	<p>Not Applicable</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Lizzie Watkin, Marie Taylor lizzie.watkin@wiltshire.gov.uk, marie.taylor@wiltshire.gov.uk Tel: 01225 713056, Tel: 01225 712539 James Barrahan (Director - Assets)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>4 Feb 2025 UK Shared Prosperity Fund Programme</p>	<p>Key Decision To update on the UK Shared Prosperity Programme for 2022-2025, and to outline plans for 2025-26.</p>	<p>Building on consultation process for UKSPF Plan 22-25</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Victoria Moloney victoria.moloney@wiltshire.gov.uk</p> <p>Parvis Khansari (Corporate Director - Place)</p>	<p>Open</p>
<p>4 Feb 2025 EHCP Top-Up Funding Scheme</p>	<p>Key Decision To consider revisions to the way that Education, Health and Care Plans (EHCPs) are funded in Wiltshire.</p>	<p>Stakeholder panels worked on initial proposals. Formal consultation - 14th Nov 2024 to 5th January 2026 Consultation events have been held online with parent carers and schools, recordings of which are available.</p>		<p>Cllr Jane Davies, Cllr Laura Mayes jane.davies@wiltshire.gov.uk, laura.mayes@wiltshire.gov.uk</p>	<p>Liz Williams, Ben Stevens liz.williams@wiltshire.gov.uk, ben.stevens@wiltshire.gov.uk Tel: 01225 712521, Tel: 01225 713788</p> <p>Kathryn Davis (Director - Education & Skills)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>4 Feb 2025 Gypsies and Travellers Development Plan Document - Submission of Draft Plan</p>	<p>Key Decision To consider submission of the Plan for examination following Regulation 19 consultation.</p>	<p>The response to formal public consultation undertaken on the draft Plan (referred to as Regulation 19 consultation) following Cabinet and Council approval in July 2024 will be considered as part of the report.</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Nic Thomas, Georgina Clampitt-Dix, Chris Roe nic.thomas@wiltshire.gov.uk, georgina.clampitt-dix@wiltshire.gov.uk, Christopher.Roe@wiltshire.gov.uk Tel: 01225 713283, Tel: 01225 713472,</p> <p>Nic Thomas (Director - Planning)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>4 Feb 2025 New Trowbridge Leisure Centre Capital Investment</p>	<p>Key Decision This paper sets out the capital funding requirements for the new Trowbridge Leisure Centre, prior to it progressing to construction.</p>	<p>There has been extensive engagement in the development of the Trowbridge Leisure Project. This paper relates to Capital allocation and will not therefore be more widely consulted on.</p>		<p>Cllr Ian Blair-Pilling ian.blair-pilling@wiltshire.gov.uk</p>	<p>Louise Cary louise.cary@wiltshire.gov.uk Tel: 01722 434274</p> <p>David Redfern (Director - Leisure, Culture & Communities)</p>	<p>Open</p>
<p>4 Feb 2025 Warm Homes: Local Grant - Acceptance and Procurement Options</p>	<p>Key Decision To seek approval to accept a Warm Homes: Local Grant and to consider procurement options.</p>	<p>Discussion with Environment Select Chairs</p>		<p>Cllr Dominic Muns</p>	<p>Lynn Trigwell Lynn.Trigwell@wiltshire.gov.uk Tel: 01225 718479</p> <p>Sarah Valdus (Director - Environment)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>4 Feb 2025 School Admissions Policies 2026-27</p>	<p>Non-Key School Admissions Policies</p>	<p>As outlined in the School Admissions Code.</p>		<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Debbie Clare debbie.clare@wiltshire.gov.uk Tel: 01225 713010</p> <p>Kathryn Davis (Director - Education & Skills)</p>	<p>Open</p>
<p>March 2025 Wiltshire and Swindon Local Nature Recovery Strategy Draft for Public Consultation</p>	<p>Non-Key To approve the submission of the draft version to Defra and undertake a public consultation.</p>	<p>Stakeholder events throughout 2024. Members events held week commencing 23rd September. Supporting Authority (Swindon BC and New Forest NP) sign off October 2024.</p>		<p>Cllr Dominic Muns</p>	<p>Lynn Trigwell Lynn.Trigwell@wiltshire.gov.uk Tel: 01225 718479</p> <p>Sarah Valdus (Director - Environment)</p>	<p>Open</p>
<p>March 2025</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>Not before 26 Feb 2025 Holiday Activity and Food Programme 2025 Grant Acceptance</p>	<p>Key Decision This report seeks approval for Wiltshire Council to accept the grant and for the Holiday Activity and Food Programme Manager to sign the online form issued by the Department for Education on confirmation of the amount of funding, providing that the terms and conditions of the grant can be met.</p> <p>This will enable plans for the 2025 Programme commencing at Easter to be progressed and published in time for families to secure places.</p>			<p>Cllr Ian Blair-Pilling ian.blair-pilling@wiltshire.gov.uk</p>	<p>Jacqui Radford jacqui.radford@wiltshire.gov.uk</p> <p>David Redfern (Director - Leisure, Culture & Communities)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>18 Mar 2025 Air Quality Supplementary Planning Document (SPD)</p>	<p>Key Decision A document that sets out the council's requirements for developers to improve/protect air quality via the development control process. The SPD provides an important mechanism to help us achieve the aims and objectives of our Air Quality Action Plan (AQAP).</p>	<p>Internal consultation took place with key partners in 2022 and 2023. A 6 week public consultation took place from the 24th of July 2023 to the 4th September 2023.</p>		<p>Cllr Dominic Muns</p>	<p>Gary Tomsett, Brett Warren gary.tomsett@wiltshire.gov.uk, brett.warren@wiltshire.gov.uk Tel: 01722 434340, Sarah Valdus (Director - Environment)</p>	<p>Open</p>
<p>18 Mar 2025 Future Commissioning of Homecare</p>	<p>Key Decision The purpose of this report is to recommend that Cabinet approve the strategic direction to recommission all homecare in Wiltshire from 2026. Once the preferred option is agreed a procurement will be required in 2025/26.</p>	<p>Councillors will be fully briefed ahead of cabinet, homecare providers and Wiltshire Care Partnership have been engaged in agreeing the options, public are being approached via work commissioned by the Council and led by engagement partner Voice It, Hear It.</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Clare O'Farrell clare.o'farrell@wiltshire.gov.uk Alison Elliott (Director - Commissioning)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>10 Jun 2025 The Cranborne Chase Management Plan - Draft for Adoption</p>	<p>Key Decision To consider adoption of the draft Management Plan for The Cranborne Chase National Landscape following public consultation.</p>	<p>Stakeholder engagement Public Consultation for 6 weeks</p>		<p>Cllr Dominic Muns</p>	<p>Lynn Trigwell Lynn.Trigwell@wiltshire.gov.uk Tel: 01225 718479</p> <p>Sarah Valdus (Director - Environment)</p>	<p>Open</p>
<p>18 Mar 2025 Stonehenge and Avebury World Heritage Site Setting Study - Draft Supplementary Planning Document for consultation</p>	<p>Non-Key To seek approval to consult on the draft Stonehenge and Avebury World Heritage Site Setting Study, Supplementary Planning Document</p>	<p>Key stakeholder engagement</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Lynn Trigwell Lynn.Trigwell@wiltshire.gov.uk Tel: 01225 718479</p> <p>Sarah Valdus (Director - Environment)</p>	<p>Open</p>
<p>April 2025</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
8 Apr 2025 Household Support Fund 7	Key Decision Decision needed to enable Ph to distribute the Household Support Fund	Lead Cabinet Member will be consulted		Cllr Ian Blair-Pilling ian.blair-pilling@wiltshire.gov.uk	Rachel Kent rachel.kent@wiltshire.gov.uk Tel: 01380 826321 Kate Blackburn (Director - Public Health)	Open
May 2025						

CABINET SHAREHOLDER GROUP						
11 March 2025						